## Minutes of Meeting dated 17.12.2018 of IQAC

The committee met at 2:00 P.M. at the Management Room discussed in general the Peer team visit of NAAC scheduled on 21st and 22nd of January, 2019.

Dr. Abdul Gafur. M, HOD CSE& NBA Coordinator was summoned to the meeting and discussed the bottlenecks to move ahead for NBA Accreditation – Vide his letter dated 5<sup>th</sup> December, 2018 addressed to the Director (IQAC).

After discussion, the following decisions are taken.

- Result: Principal was directed to put up concrete proposals and suggestions before the members of the Sub Committee on 7<sup>th</sup> January, 2019 to improve the results, after consultation with HODs and other academicians.
- Placement: Director and Principal have to do the needful in this regard and Placement Officer may be given appropriate directions.
- Qualified Faculty Members: Decided to give an Ad in Hindu daily inviting applications to the post of Professors in various disciplines.
- Lack of Proper System and NBA prescribed documents in the departments for past years.

Decided to seek the help of concerned HODs and faculty members in this regard.

Director (IQAC)



## MEA ENGINEERING COLLEGE PERINTHALMANNA

## Action Taken Report OF IQAC MEETING held on 17.12.2018

Item No.	Agenda /Decision	File
1	Result Analysis: Principal presented the suggestions for improving the results to subcommittee.	Department Result Analysis files
2	Qualified Faculty Member: Advertisement given in paper for faculty posts	IQAC General file

Director (IQAC)